

# LOYOLA INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai Accredited by NAAC with "A" Grade & An ISO 9001-2015 Certified Institution Email: principal@lit.edu.in Website: www.lit.edu.in Phone: 044-26811552/541 Palanchur, Nazarathpet Post, Chennai – 600123.

Date: 03.10.2024

#### CIRCULAR

All HOD's, faculty members and students hereby informed that, as per AICTE guidelines the following faculty are nominated as members of Grievance and Redressal Committee w.e.f 04.10.2024

S.No	Name	Category	Tenure	Mobile Number
1	Dr.A.Lakshmipriya	Chairman	04.10.2024 - 03.10.2026	9677564228
2	Mrs.Domi Evangeline S	Member Secretary	04.10.2024 - 03.10.2026	8807277151
3	Mrs. D.Asha	Member	04.10.2024 - 03.10.2026	7010407761
4	Mr. R. Sivakumar	Member	04.10.2024 - 03.10.2026	9003234350
5	Mrs. R. Uma Maheswari	Member	04.10.2024 - 03.10.2026	9003666341
6	Mr.V.D.Ashok kumar	Member	04.10.2024 - 03.10.2026	6374106325
7	Mr. A. Anbarasan	Member	04.10.2024 - 03.10.2026	9994523309
8	Mrs.Sharmila	Member	04:10.2024 - 03.10.2026	9500385596
9	Mr.Subhash	Member	04.10.2024 - 03.10.2026	9600605827
10	Mr. Anand (Student)	Member	04.10.2024 - 03.10.2026	6382690671

P. Sunli 3/10/2029
PRINCIPAL

#### Copy To:

- 1. All the HODs
- 2. All Committee members
- 3. Notice Board
- 4. File

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#### **CIRCULAR**

All Grievance and Redressal Committee Members are requested to attend the committee meeting on 04.10.24 at 1.30 AM in the Conference Hall,

S.No	Name	Category	Tenure	Mobile Number
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#### MINUTES OF MEETING

Date: 04.10.2024

Day: Friday

Time: 1.30 p.m

Venue: IT Seminar Hall

Members present: Committee members and Students representatives from all departments

The following points are discussed

1. The chairman of the committee welcomed all the members.

2. Addressing complaints received from students/faculty/staff.

3. Suggestions and improvements in the grievance-handling process.

4. Any other issues raised by the committee members.

P. Semler PRINCIPAL 4/10/2024

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